Required Observation Forms:

- Observation form for each of the four observations (including a blank form to add additional observation).
  - Announced Observation #1 Form
  - Unannounced Observation #1 Form
  - Announced Observation #2 Form
  - Unannounced Observation #2 Form
  - Blank Observation Form

Massachusetts Department of Elementary & Secondary Education

Candidate Assessment of Performance (CAP): Observation

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CAP Obeva t ion Announced Obeva t ion #1

| | Observation # 1 | How | Unannounced |
|---|---|---|---|
| | Supeviing Pac t i t ione | | |
| men t | :1.A.4: Well S t uc t ued Leon; 2.B.1: Safe Leaning Envionmen | | |

ation Details

| t | e: | Time ( t a | |
|---|---|---|---|
| t en t t ive: | | | |

Whole Goup ☐ Small Goup

** Observations must collect and document evidence for at least the focus elements. Focus elements are highlighted.*

*** Evidence included is indicative of performance relative to each element. It may include evidence that demonstrates one or more of the dimensions (quality, consistency, scope) of an element are being met or that performance is not yet at the expected threshold.*

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# Candidate Assessment of Performance (CAP): Observation

## CAP Observation Form: Announced Observation #2

| What | Observation # 2 | How | Announced |
|---|---|---|---|
| Who: | Program Supervisor | | |
| Focus Element | 1.B.2: Adjustments to Practice; 2.A.3: Mee | | |

*Pre-Observation Conference*

| Observation Details | | | | | | | |
|---|---|---|---|---|---|---|---|
| Date: | | | | Time (start) | | | |
| Content Objective: | | | Topic/Lesson | | | | |
| ☐ | Whole Group | ☐ | Small Group | ☐ | One-on-One | ☐ | Other |

*Active Evidence Collection occurred during the observation and is synthesized and categorized below.*

** Observations must collect and document evidence for at least the focus elements. Focus elements are highlighted.*

*** Evidence included is indicative of performance relative to each element. It may include evidence that demonstrates one or more of the dimensions (quality, consistency, scope) of an element are being met or that performance is not yet at the expected threshold.*

Massachusetts Department of Elementary & Secondary Education

# Candidate Assessment of Performance (CAP): Observation Form

## Observation #2 – Announced or Unannounced Observation #2

| What | Observation # 2 | How | Unannounced |
|---|---|---|---|
| Who: | Supervising Practitioner & Program Supervisor | | |
| Focus Element | 1.B.2: Adjustment to Practice Assessment | | |

| Observation Details | | | |
|---|---|---|---|
| Date: | | Time (start) | |
| Content Objective: | | Topic/Lesson | |

☐

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